



Studio Policy Information I 2023

Tuition -

Monthly tuition is based on four/five lessons per month, over a 12-month period. Payment for all lessons of the month (cash, check or Venmo) is due the first of the month. This will reserve your time slot. Students are expected to pay for and attend all lessons of the month.

A two weeks notice and payment is required for discontinuing lessons.

Studio Fees for extra materials are to be payed 4 times throughout the year, which will cover costs of music, printing, etc.

There will be NO lessons during Thanksgiving, Christmas and New Years, Memorial Day, July 4th and Labor Day. These are observed holidays and will not be made up. Instructor personal vacation days are TBD during the year, and will also not be made up.

Make Up Policy -

As a courtesy to you, we *may* be able to reschedule your lesson, provided we receive minimum 24 hours' notice, and have an available slot in our schedule. Students are responsible for checking their schedule and seeing if a makeup slot is available. If it is NOT available online, it is not available.

If the lesson cannot be rescheduled within one week of the original lesson date, the cost of the lesson is forfeited. (We are willing to make exceptions in the case of emergencies. Conflicts with other interests/activities or appointments and transportation issues are NOT considered emergencies.)

Illness -

IF you are sick or have been sick in the last 36 hours, please do not attend your lesson. We will try to make it up within the week. We reserve the right to send a student home if they have a fever, productive cough, or no voice.

Please follow the guidelines below to determine if your child should attend lessons. Please keep your child home if:

- Your child has had a temperature within the last 24 hours.
- Your child has vomited or had diarrhea within the past 24 hours.
- Your child's voice is hoarse, scratchy, or recovering from laryngitis.
- Your child is placed on antibiotics – he/she should stay at home until 24 hours after taking the first dose.
- Having your child attend lessons would significantly put others at risk for contracting your child's illness.
- Your child feels ill enough that he/she would not be able to benefit from lessons.
- Anyone in your family has been diagnosed with the flu, and has an active case, please keep all members at home for at least 24 hours after the last symptoms of flu have subsided.

Absences -

IF the student has an ongoing activity (such as school sports, etc), please notify us one month in advance and we will try to move their lesson to another day/time slot.



Absences cont. -

IF your family has a planned vacation, please notify us a minimum of one month in advance and we will reschedule that missed lesson(s).

IF you are unable to attend your lesson for any reason, please contact us.

IF an instructor is sick or unable to attend a lesson, you will be credited a lesson.

We reserve the right to discontinue lessons due to repeated absences/cancellations.

We reserve the right to discontinue lessons with students who are not progressing due to a lack of practice on their part.

Structure -

Having one-to-one time with each student is critical in their growth and confidence process, as it allows us to dig deeper into technique/lessons, without distraction or the fear of an audience! Special circumstances will absolutely be taken into consideration, but it is kindly requested that parents drop students off for each lesson. Thank you for understanding!



Exclusivity -

We require exclusive training with each student. Many teachers have different styles and methods of teaching, which often causes confusion for students. This policy is for the benefit of each of our students, allowing for optimal growth and clarity when it comes to technique/lesson requirements. We require all students to inform us if they plan to have one-off lessons with other coaches, and we reserve the right to disallow outside lessons if they do not fall within our policy.

IF we are not informed of outside lessons, we reserve the right to discontinue lessons.

Inclement Weather -

The studio follows the Francis Howell school district for weather closings. In the case of inclement weather, we will not meet in person, but we will still have a lesson utilizing Skype (or some other video equivalent).

Workshops -

Workshops are highly encouraged, but not required for students to attend. These extra opportunities allow us to go more into depth on a variety of musical topics, i.e. songwriting, audition intensives, peer performance days, guest masterclasses, and more. We will often bring in other professionals to lead these masterclasses. Many of these workshops are free to students; occasional field trips (such as show outings) require a nominal fee to attend.



Concerts -

Concerts are mandatory for all students, although special circumstances may be taken into consideration; we have two live-band concerts each year. Throughout the year, other performance opportunities are provided and encouraged, for parents to also attend!

I acknowledge that I have read this form in its entirety, and agree to its contents. This document stands as a contract between the student/parent and Gabrielle Stahlschmidt Studio Of Music, LLC; terms subject to updates and changes.

Student Signature

Parent/Guardian Signature
(If student is under 18)